

**NEW JERSEY DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**

NOTICE OF JOB VACANCY

TITLE: Associate Chaplain	SALARY RANGE: \$56,253.35- \$81,896.85	POSTING NO.: 87-26	ISSUE DATE: 4/10/2026 CLOSING DATE: 4/24/2026
LOCATION: Northern State Prison, Chaplaincy Services – Newark, NJ		CLASS OF SERVICE: Unclassified	
THIS POSTING IS ONLY OPEN TO THE FOLLOWING:			
<input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions <input type="checkbox"/> State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions <input checked="" type="checkbox"/> Interested individuals who meet the stated requirements			
JOB DESCRIPTION			
<p>Under the direction of the supervisor of chaplaincy services or other supervisory official in a state correctional institution, department, institution, or agency, assists with the coordination and provision of spiritual and religious services to residents, incarcerated individuals, and employees of ALL faiths and denominations; does other related duties as required.</p> <p>More Specificaly, Chaplains will be required to preside over the worship service, for which they are properly trained and credentialed. Additionally, when Chaplains are not trained or credentialed in a specific faith denomination, they will be required to visually supervise the incarcerated population when they are permitted to gather for self-led services. Fulltime Chaplains are required to work one evening per week. Telework is not available for this position.</p> <p>NOTE: The services of the incumbent in this position will be predominantly available for incarcerated individuals within an institution; however, they may be extended to the employees in extreme circumstances as deemed appropriate.</p>			
REQUIREMENTS			
EDUCATION: Graduation from an accredited college, university, or seminary with a bachelor's degree.			
NOTE: Graduation from a course of theological study may be required by the ordaining or endorsing body.			
EXPERIENCE: A minimum of one (1) year of professional experience and training as a pastoral services provider in a faith group, which shall have included religious, personal, and social counseling.			
NOTE: Applicants who do not possess the required degree may substitute additional experience as indicated above on a year-for-year basis.			
NOTE: A Master of Divinity Studies or similar programs may be substituted for one (1) year of relevant experience			
LICENSE: Must have an ecclesiastical endorsement of faith as a minister, priest, rabbi, imam, or deacon in an established religious faith.			
NOTE:			
<ul style="list-style-type: none"> • Credentials will be examined in the context of the Chaplain candidate's faith denomination. • Appointees will be required to possess a New Jersey driver's license only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position. 			
RESIDENCY REQUIREMENT: Newark residents receive first hiring preference			
BENEFIT(S)*			
<small>*Pursuant to the State/Department's policy, procedures and/or guidelines.</small>			
<p>Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include:</p> <ul style="list-style-type: none"> • Alternate Work Week available for some positions • Flexible and Health Savings Accounts (FSA)/(HSA) • Telework available for some positions • Tuition Reimbursement • Deferred Compensation • Public Student Loan Forgiveness (PSLF) • Paid Time Off • Up to \$250 in rewards for exercising • 13 State Holidays • Gym membership discounts • Health and Life Insurance • Diversity & Inclusion events • Pet Insurance available through certain plans • Workplace security, health and safety • Incarcerated Person empowerment and rehabilitation 			

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DEDICATION

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HONOR

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INTEGRITY

SAME PROGRAM INFORMATION

The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, visit the CSC Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov or please [click here](#). If you have any questions, please email, or call the contact as indicated on the job vacancy announcement. If you are applying under the NJ "SAME" program, your supporting documents must be submitted along with your resume by the closing date indicated above.

APPLICATION INSTRUCTIONS

Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.

Emailed resumes are to be sent only to: DOC_OHR-Region8@doc.nj.gov

Forward Response To: Jennifer Santana
Region 8 Personnel Services
Northern State Prison
168 Frontage Road
Newark, NJ 07114

